



New Matter Consultation

The purpose of an initial consultation is for the attorney to review your legal issues and explore the options with you. The purpose of the meeting is not to render a definitive legal opinion or strategy, as it may be difficult to fully investigate and assess a matter within the time frame allotted for the initial consultation. The following questions will help us to better understand the reason for your visit. All information received from you is confidential and protected by the attorney-client privilege. Social security numbers are not released by the firm unless required in the course of representation and authorized by you. Only the employees of Folkestad Fazekas have access to this personal information and every step is taken to protect your privacy.

Today's Date (month, day, year)

**Client Information:**

Full Name:

Address: (street, city, state, zip code)

Business Name and Address (if applicable):

Other business entities with which you are affiliated:

Home Telephone #	Cell #	Work #	Fax #
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E-mail	Best way to reach you or leave messages:
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Social Security #	Date of Birth	Drivers License #
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FEIN (if applicable)	Marital Status	Name of Spouse
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Occupation:	Title:
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Name and Address of Employer:

**Client Matter:**

How did you come to our firm?	If you selected Referral, Internet, Phonebook or Other, please provide name of referral, name of website, which phonebook, or additional other information.
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Describe briefly the type of matter needing legal attention:

Name of opposing party in this matter (if applicable):

Name of opposing attorney in this matter (if known):

Describe briefly your objective in this matter:

Have you ever consulted with another attorney regarding this matter?

If Yes, who?

- Yes
- No

Have we provided legal services to you previously?

If Yes, in what matter?

- Yes
- No

All billing is done via email only unless you specify otherwise.

- Yes, I agree to billing by email.
- No, please mail statements to me instead.

NOTICE: This office does not represent you with regard to the matters set forth in this information sheet or discussed during your consultation unless and until, both you and the Attorney execute a written agreement for representation.